



## What is DiversityEdu?

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**What do I have to do?**

**How do I access DiversityEdu?**

**What if I have a technical problem with the program?**

**How do I contact someone if I have questions?**

## What is DiversityEdu?

This program is a research-based online course which teaches skills for engaging successfully with diversity and mitigating the influence of unconscious biases and stereotypical thinking on personal choices and professional decisions. DiversityEdu helps you learn how to get the most out of your campus experience at Maryville University and in any diverse community where you live, learn, and build a career.

**Question: What does DiversityEdu cover?**

**Answer:** DiversityEdu is composed of open-ended questions, knowledge tests, and diversity-related skills to help you become part of our community. Topics include:

- Defining Diversity
- Addressing Diversity Resistance
- Engaging with Difference
- Examining Assumptions
- Searching for Similarities
- The Impact of Identity Terms
- Microaggressions and their Impact
- Holding Constructive Conversations
- Sharing the Unwritten Rules for Success
- Bias in Academic Decision Making
- Myth of the Meritocracy
- Diversity Competent Searches, Mentoring and Development Plans



DiversityEdu doesn't tell you what to do or believe. Instead, DiversityEdu introduces and reinforces research-based skills that all members of the community can put into practice as part of their everyday actions, communications, and choices.

**Question: Who should take DiversityEdu?**

**Answer:** Faculty, staff and students are encouraged to complete DiversityEdu. Success of the program is based upon building an inclusive community in support of what it means to be a Saint in the Maryville community. Participation in Diversity.Edu will encourage thoughtful conversations and help you engage with our inclusive campus culture.

## What do I have to do?

**Question: What do I have to do to complete DiversityEdu?**

**Answer:** You will receive an email with instructions for completing DiversityEdu. The time it takes to complete the online program varies depending on if you are a faculty, staff or student and can be taken in segments. You have access to the program 24 hours a day, allowing you to complete the program at your own pace.

**Question: What kind of tasks do I have to do to get credit for taking the program?**

**Answer:** DiversityEdu requires you to complete short multiple-choice self-assessments and other interactive exercises. These exercises are designed to enhance your engagement with the material and your enjoyment of the program. You are also presented with questions calling for typed-in responses. Self-assessments and exercises must be completed in order to advance through the program. Failure to finish the final survey may cause your completion not to be recorded in Canvas. You are encouraged to print your responses for future discussions that may occur.

- **Survey:** All DiversityEdu program-takers must complete pre- and post-program surveys. Survey responses are anonymous and are used to make program improvements.
- **Program credit:** When the survey is submitted your completion of the program is electronically recorded.



- **Certificate of completion and printable materials:** You have the option of printing out a certificate of completion and other materials.

**Question: Who will see my answers? How is the data kept? Will anyone be told what I report?**

**Answer:** All survey responses are strictly confidential; Maryville University only receives information about the participants as a whole and NEVER sees anyone's individual answers.

The DiversityEdu administrator at Maryville receives notifications of your completion in Canvas, Maryville University's course management system. This is the only information ever matched with your identity.

During the surveys, you are asked if you want more information about inclusion and diversity resources at Maryville University. If you click "yes," you will receive emails about InclusiveMU events and programs.

**Question: Do I need a textbook or materials for this program?**

**Answer:** Everything that you need is provided online through the program. No textbooks or additional materials are needed.

**Question: Will I receive college program credit for taking DiversityEdu?**

**Answer:** You do not receive college program credit for DiversityEdu.

**Question: How will others find out about DiversityEdu?**

**Answer:** You will receive information about DiversityEdu in via email. You will be informed of program participation requirements and login information through your Maryville e-mail account.

## How do I access DiversityEdu?

**Question: How will I access DiversityEdu?**

**Answer:** DiversityEdu is available through Maryville University's Canvas course management system. There, you will login with your Maryville username and password. Once in Canvas, click on the courses tab on the left side of the page and look for your



DiversityEdu program. When you enter the site, you will see further instructions on taking DiversityEdu. You may log in and out of the site after completing each section. You will be asked if you would like to resume where you left off when you log in again. If you have trouble accessing Canvas, visit the Maryville University Canvas support page

**Question: I don't have computer access at home. Do I still need to complete DiversityEdu?**

**Answer:** Yes. If you do not have access to a computer, you can use any publicly available computer with Internet access and audio capabilities. Public computers are often available in your local public library, copy center, or community center. Maryville provides computer labs and Wi-Fi Internet access across campus for anyone with a Maryville username.

**Question: What email should I use?**

**Answer:** Be sure to use your Maryville email address each time you access DiversityEdu, rather than using a Yahoo/ Hotmail/ Gmail or other accounts. You are not able to log in to Canvas without a Maryville email.

**Question: I believe I need accommodations to fulfill the requirements of this program. Who do I need to contact?**

**Answer:** DiversityEdu programs will comply to the highest accessibility standards for educational software, known as **W3C**. DiversityEdu has always complied fully with section 508 of the **Americans with Disabilities Act**. The DiversityEdu program contains closed captioning. If you require an accommodation in order to participate in this program, please contact [tmullins@maryville.edu](mailto:tmullins@maryville.edu)

## What if I have a technical problem with the program?

**Question: What if I have a technical problem with the program?**

**Answer:** For questions about program Problems or Technical Difficulties, please contact [support@diversityedu.com](mailto:support@diversityedu.com).



**Question: How do I contact someone if I have questions?**

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**Answer:** You may contact the DiversityEdu administrator, Turan Mullins at [tmullins@maryville.edu](mailto:tmullins@maryville.edu) or the Office of Diversity and Inclusion at [inclusivemu@maryville.edu](mailto:inclusivemu@maryville.edu) if you have additional questions.

**Question: What additional resources are available to learn more about diversity and inclusion?**

**Answer:** Maryville University has a wide variety of programs that promote and advance diversity. Please visit the Office of Diversity and Inclusion for a list of resources both on and off campus.

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*Note: These online programs are meant to complete on your own and not with anyone else or as a group. We encourage conversation with your supervisor or colleagues regarding the program content.*