To access Shoretel Voice mail remotely call 314-529-6800

Dial 314-529-6800

Press # and follow the prompts.

Enter your extension number and password followed by #.

Press 7 to change Mailbox options

To change your greeting press 1.

To change Work Group message Dial 314-529-6800 W.E.C message for (9710) Password 1234#. Go to option 7 and follow the instructions

To Change Work Group message Dial 314-529-6800 W.E.C. Message for (9334)Password 9334#. Go to option 7 and follow the instructions

My contact information:

O 314-529-9560 will also ring my cell.

C 314-681-8186

If you have any trouble, please call.

Hi Greg-

I was unable to remotely change the Lake St. Louis out-going message this morning.  Lucky for me I was able to go into the office before the bad weather started and changed it on site.

314-529-9201, it did not recognize extentions 9733 or I even tried 4277.  However, I was able to access 9334, and other extensions I knew.  (I couldn't change those outgoing messages because I don't know the password) And, while playing with the system I found it wouldn't recognize my name.

I know the system used to work because I've used it.  Would the "hunt group" change the remote function? If so, please give me directions for future use.

Thank you and have a great day off:)