

Application for Admission

Doctorate in Education (Ed.D.)

Instructions

Please complete the application and send with the following information to:

Maryville University-Graduate Admissions, 650 Maryville University Drive, St. Louis, Missouri 63141.

- \$35 non-refundable application fee, payable to Maryville University (*Waived for Maryville graduates*) (\$50 non-refundable application fee for International Students)
- This application form requires an additional typed essay. Please attach your essay to the completed form. The essay information can be found on the back of this application.
- The personal recommendation forms are to be returned by your references directly to Graduate Admissions
- Official transcripts of all college and university courses completed, sent directly to Maryville University by the registrar of each institution attended. Students who have attended institutions outside the United States should provide comparably certified documents.

Personal Information *(Please type or print clearly)*

Date of Birth _____ / _____ / _____

Student Number _____

Social Security Number: _____ - _____ - _____

Dr.
Mr.
Ms.
Mrs.

(Last)

(First)

(Middle)

Other names under which supporting documents may arrive _____

Home Address _____ Phone () _____

Apt. Number _____ City _____ State _____ Zip _____ Country _____

Home E-mail _____

Employer Name _____ Title _____

Business Address _____ Phone () _____

City _____ State _____ Zip _____ Country _____

Business E-mail _____

Optional This information is collected and reported by collegiate institutions and is *not* used in the admission decision. Your response is optional, but appreciated. (Please check appropriate boxes).

I do not wish to provide this information.

U.S. Citizen: Yes No Visa Status: _____

Veteran: Yes No

Marital Status: Single Married Divorced Widowed

Gender: Male Female

Race: 01 Non-Resident Alien 02 African American 03 American Indian or Alaska Native

04 Asian American 05 Hispanic 06 Caucasian

Educational Work History

List in chronological order all full-time and/or part-time educational positions you have held with the most recent first.

| Employer | Title | Duties | Dates |
|----------|-------|--------|-------|
| | | | |
| | | | |
| | | | |

• If more space is needed, attach a separate sheet.

Schools Attended

List in chronological order ALL colleges and universities attended with the most recent first.

| Name of Institution | Dates of Attendance | Major | Degrees Received |
|---------------------|------------------------------|-------|------------------|
| | from to | | |
| | from to | | |
| | from to | | |

• If more space is needed, attach a separate sheet.

Educational Certifications

List all educational certifications presently held (must include administrative certificate)

| Certification | State Issuing and Date Issued |
|---------------|-------------------------------|
| | |
| | |
| | |

Admission Essay

Both context and style are considered in the admission process. Please type an essay of approximately 300 words detailing your response to the following:

The centerpiece of our leadership program is its reliance upon the three program themes. They form the trellis around which the courses, activities and discussions are built. Please take the time to consider the three themes and tell us how you think they will impact your growth and development as an Ed.D. candidate at Maryville University.

Maryville University Master of Arts in Education/Leadership Program Themes

Theme 1 • The nature of ethics of educational leaders in a democratic society

- > Are deeply committed to the premise that a democracy is built upon, and sustained by, a strong and vital system of public education.
- > Have a clear understanding of the nature of leadership, of themselves as leaders, of the moral imperatives of leadership and a clear grasp of the environment in which educational leaders function.

Theme 2 • Leaders as agents of positive and sustainable change through democratic management

- > Have the skills to initiate, build and maintain positive human interactions, develop human potential, build learning communities, generate resources, operate in a rich and diverse cultural setting and view others as worthy and valuable individuals.
- > Possess the knowledge and understanding necessary to manage schools and school districts effectively; apply appropriate legal and financial oversight; and comprehend the environmental forces, political direction and community resources necessary to successfully integrate the school and in its environment.
- > Are committed to the role and function of the educational leader as an advocate for children, an instrumental leader, vision-builder and effective manager; capable of effectively carrying out the major tasks of the building and district administrator, and a community leader in a public school district serving a democratic society.

Theme 3 • Leaders as reflective learners who appreciate the value of formal inquiry in understanding the context of schools in a democratic society

- > Understand, and continuously reflect upon the critical nature of valid data in the decision-making process; able to apply sound inquiry methodologies; able to analyze complex data sets, draw strategic conclusions, build collaborative work teams and formulate effective implementation plans and evaluate results.
- > Have a firm grasp of organizations and how they function with emphasis on the school and district as the center of structured learning, acquire and practice the skills, concepts and techniques to structure and redesign schools as safe and educationally rich environments that maximize student learning.
- > Are reflective evaluators of systems, teachers, programs and students.

How did you hear about this program at Maryville University?

Names of Maryville University faculty or staff member(s) with whom you have discussed graduate study

References

List individuals who know your professional qualifications. Ask them to write recommendations on your behalf using the Recommendation Forms enclosed.

| Name | Position | Place of Employment |
|------|----------|---------------------|
| | | |
| | | |
| | | |

Will you be applying for Financial Aid?: Yes No

(If answer is “yes,” you will need to contact the Financial Aid Office at 314.529.9360.)

Certification

Misrepresentation in any statement as part of this application may be considered sufficient reason for refusal of admission or cancellation of registration after acceptance. I hereby certify that the information given in this application is correct, and I agree to comply with the rules and regulations of Maryville University as stated in official publications if I am accepted as a student.

Applicant's Signature _____ Date: _____

Maryville University of Saint Louis adheres to the principle of equal education and employment opportunity without regard to race, sex, age, color, creed, religion, disability, veteran status or national origin. This policy extends to all programs and activities supported by the University.



Graduate Admissions

650 Maryville University Drive • St. Louis, Missouri 63141 • 314.529.9342 • www.maryville.edu