

**Attention Deficit Disorder
Criteria for documentation**

- 1. All documentation must be typed on official letterhead and include the signature of a qualified professional along with information concerning their credentials.**
- 2. Documentation must be based on adult-normed assessment and less than three years old.**
- 3. The evaluation must include a specific diagnosis and DSM-IV code(s) or the equivalent.**
- 4. The evaluation must include a diagnostic interview and relevant testing using reliable, valid and standardized norms.**
- 5. The evaluation should include a clinical summary of the effects of ADD/ADHD and specific suggestions for accommodations.**
- 6. Recommendations for accommodations must include a detailed explanation for each accommodation.**
- 7. The evaluation must provide objective evidence of a substantial functional limitation and the current impact of ADD/ADHD on the student's academic performance.**
- 8. Extended test time will be defined as time and one half unless other wise documented.**

The following professionals are considered to be qualified as evaluators: clinical psychologists, neuro-psychologists, psychologists or physicians. The evaluator must have comprehensive training in the differential diagnosis of ADD/ADHD.