

SEMESTER/YEAR: SPRING 2010

COURSE MEETING: Wednesday first half 6:00-8:50 P.M.
6:30-9:20 P.M. (MAIN ONLY)

DATES: 1/13 1/20 1/27 2/3 2/10 2/17 2/24 3/3

LOCATION: ST. CHARLES CENTER

CREDITS: 3

COURSE: ACCT 415-1C ACCOUNTING INFORMATION SYSTEMS

INSTRUCTOR INFORMATION

INSTRUCTOR: Donna Ulmer

OFFICE: ABAC 2261

TELEPHONE: 314.529.9386

EMAIL: dulmer@maryville.edu

PREREQUISITES

ACCT 211

REQUIRED TEXTBOOKS

Computer Accounting with QuickBooks 2009, 10th Edition, Donna Ulmer, McGraw-Hill/Irwin (2010).

Websites:

- learn.maryville.edu: Your other class materials and assignments are provided on the Desire2Learn course website. Check this website on a regular basis for the latest news.
- mhhe.com/ulmer2009: online learning center for text with practice quizzes, deliverables checklists and more.
- QuickBooksBlog.info: contains QuickBooks podcasts for frequently used QuickBooks tasks, how to go green and use electronic deliverables for your homework, and more.

PRE-ASSIGNMENT

Please read chapters 1 and 2 in *Computer Accounting with QuickBooks 2009*.

Please check the Desire2Learn (D2L) course website for additional materials and assignments.

COURSE DESCRIPTION

This course offers an overview of the accounting information system in an enterprise environment with emphasis on the concepts, objectives, and significance of well-designed accounting information systems. The course material integrates computer-based systems concepts and techniques with accounting information

processes. The course considers information system concepts and practices in the use and design of accounting information and business systems. Topics include business processes, computer based accounting systems, internal control requirements, and accounting requirements for the development of intelligent systems.

COURSE OBJECTIVES

The course introduces students to accounting information systems, business processes, and accounting software. Upon successful completion of the course students will have knowledge of:

- Information technology as related to the accounting profession
- System development life cycle for an accounting system (baseline and customized)
- Business processes and accounting databases
- Internal controls and cybersecurity
- QuickBooks accounting software

INSTRUCTIONAL METHODS AND ACTIVITIES

Several instructional methods are employed throughout the term. These methods include:

- lecture
- classroom discussion
- classroom participation
- group and individual presentations
- software demonstrations

ASSIGNMENTS and EXAMS

Students complete homework assignments, a group project assignment, and two exams for credit throughout the course. Exams will include multiple choice and essay questions. Homework assignments are due at the beginning of the class meeting. Late homework assignments may be penalized 10% of the grade earned for each day that the assignment is late. Most assignments may be submitted via email to the instructor prior to the class meeting when a student must miss a class.

GRADING STANDARDS and SCALE

Assignments.....	350 points
Attendance/Participation.....	50 points
Exam 1.....	150 points
Exam 2	150 points
Final Project.....	150 points
QuickBooks comprehensive project...	150 points
<i>Total Points.....</i>	<i>1000 points</i>

<i>Total Points Earned</i>	<i>Letter Grade</i>
930 and above.....	A
900 to 929.....	A -
880 to 899.....	B+
830 to 879.....	B
800 to 829.....	B -

780 to 799.....	C+
730 to 779.....	C
700 to 729.....	C-
600 to 699.....	D
Below 600.....	F

ATTENDANCE

You are expected to attend every class. If you miss part of a class, it is your responsibility to find out what material was discussed by contacting a classmate. You cannot make up any in-class assignments if you are absent. Because successful completion of this course depends on class participation and hands-on exercises, you should withdraw from the class if you miss more than two class periods.

PROFESSIONALISM

Effective and professional communication is vital in today's business world and is therefore a factor in the determination of your overall course grade. This factor will apply to all assignments and projects, unless otherwise indicated. When applicable, documents must be typed or prepared using a spreadsheet application. Use correct punctuation and grammar and there should be no spelling errors. Please use a stapler when submitting an assignment that includes two or more pages.

ACADEMIC ACCOMODATIONS

Maryville University provides accommodations and support for students with disabilities as defined by the Americans with Disabilities Act. If you have a documented disability and wish to discuss academic accommodations, please contact me and/or the Director of the Academic Success Center located in the University Library (314-529-6850).

This syllabus is subject to change at the discretion of the instructor to accommodate instructional and/or student needs. Please see the course website for revisions to the syllabus.

**ACCT 415 COURSE AND ASSIGNMENT SCHEDULE
SPRING 2010**

DATE		PRE-CLASS READING	CLASS TOPICS	ASSIGNMENT DUE
W	January 13	QB Chapters 1, 2 Online Chapter 1	- Course administration - Course overview - What is an Accounting Information System? - Accounting Intelligence - QuickBooks accounting software	See pre-assigned reading on first page of syllabus
W	January 20	QB Chapter 3, 4 Online Chapter 2 & 3	- How to Design an Accounting System using the SDLC - QuickBooks accounting software	▶ QB exercises Chapters 1, 2 (you can omit WebQuest assignments)
W	January 27	QB Chapters 5, 6 Online Chapter 3	- How to Design an Accounting Database - QuickBooks accounting software	▶ QB exercises Chapters 3,4
W	February 3	QB Chapters 7, 8	- EXAM 1. Chapters QB 1, 2, 3, 4, 5, 6 and Online Chapters 1,2,3 - Team Time for Final Project	▶ QB exercises Chapter 5,6
W	February 10	QB Chapter 9 Online Chapter 4,5	- Accounting Information Systems: Business Processes and Data Flow - Accounting and Enterprise Software - QuickBooks accounting software	▶ QB exercises, Chapter 7,8 <i>Reminder: QB comprehensive Project 9.1 is due in two weeks!</i>
W	February 17	Online Chapters 6, 11	- Creating Database forms & reports - Security and Controls: Safeguarding Information Assets - Introduction to Cybersecurity - QuickBooks accounting software	▶ QB exercises, Chapters 9
W	February 24	D2L Assignments	- EXAM 2. QB Chapters 8, 9 and Online Chapters 4,5,6,11 - Team Time for Final Project	▶ QB Final Project 9.1 ▶ D2L / inclass assignments
W	March 3		- FINAL PROJECT PREMIERE	▶ FINAL PROJECT DUE.