

**BASCOM HONORS PROGRAM
REQUEST FOR CONTRACT HONORS COURSE**

Student Name: _____ ID #: _____ Term: _____ (e.g. Fall 2018)

Email: _____ Advisor: _____

Course Number: _____ Course Title: _____

HONORS CONTRACT PROCESS

Students may replace an honors seminar with a non-honors course by contracting it to serve as an honors course. Contracting a course to count for honors requires approval of the Director of the Honors program and will only be approved when there is good reason to do so.

To initiate the contract, students should consult with the course instructor and propose additional work that meets the criteria listed on the last page of this form. Once the student and faculty member have agreed upon the additional work, the student should complete this form and submit it to the Director of the Honors program for approval.

Please write a 1 page plan, on the next page of this form, which outlines what you will be doing to earn honors credit for this class and how it meets the criteria for Honors Contracts. You should clearly explain what ideas are going to be addressed, what the plan for the project/research/additional work is, what outcomes you expect, and how you are going to present these ideas. You should work with the instructor of the course to develop the plan, but the plan description must be written by you. It is your responsibility to create and implement the plan; the instructor is there to help and guide you along the way. See the last page for more information on how to compose your work plan.

This completed form must be submitted to the Honors Director no later than four weeks into the 16-week semester, two weeks into the 8-week semester and 2 weeks PRIOR to summer semester for study abroad courses.

CONTRACT AGREEMENT

STUDENT: I understand that it is my responsibility to carry out the terms of this contract in order to earn honors credit.

Student's Name: _____ Date: _____

INSTRUCTOR: I agree to administer the course as described. I have met with the student and agree to the plan submitted.

Instructor's Name: _____ Date: _____

Honors seminar replaced by this contract: (e.g. Science, Humanities, etc)? _____

This contract meets the requirements of the Bascom Honors Program:

Honors Director Signature: _____

<p>Honors Contract Work Plan (Please type or paste in your work plan below)</p>
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BASCOM HONORS PROGRAM HONORS CONTRACTS

1. WHAT IS AN HONORS CONTRACT? Students may replace an honors seminar with an honors contract when there is good reason to do so. Normally, two honors contracts will be considered the limit, although additional contracts may be approved on a case by case basis if unusual circumstances make it necessary.

2. CRITERIA FOR HONORS CONTRACTS: The work for the Honors Contract should not be the same sort of work. It should provide an enhancement to the regular course work and should challenge the student in more sophisticated and complex ways. The contract should provide the student with unusual opportunities and invite the student to explore the material in exciting ways. An honors course should:

- Cover material in greater depth
- Encompass more concepts, stressing analysis
- Place greater emphasis on communication skills
- Include discussion of applicable theories in the field
- Require more class participation and preparation, including more ambitious papers or projects, as well as greater responsibility for learning
- Presentation of the project is encouraged.
- Enable more contact time between student and faculty

Ideally, Honors Contracts should be exciting, innovative, and challenging.

3. SUBMISSION OF THE FORM: This completed form must be submitted to the Honors Director no later than four weeks into the 16-week semester, two weeks into the 8-week semester and 2 weeks PRIOR to summer semester for study abroad courses.

The Honors Director will maintain a copy of the approved form and will provide a copy to the instructor, student and registrar's office for their records.

4. MINIMUM GRADE: Students must earn a grade of B- or above to receive Honors credit for the course. Regular course credit hours will not be affected. Honors Contracts do not earn additional credits.

If you have questions, please contact Dr. Alden Craddock, Bascom Honors Program, Gander 241, acraddock@maryville.edu, 314-529-6687.